

Part-Time Paraprofessional

Position Description

The Smith Family is looking for a paraprofessional to support our 8-year-old in school as he completes 3rd grade. This person would not be employed by the school, but rather as a private partner to the family who works in both the school and the home.

- **Hours:** 8:30 a.m. to 11:30 a.m., Monday-Friday (Friday's optional)
- **School Location:** Chicago West Side Christian School, 1240 S. Pulaski Rd, Chicago IL 60623
- **Pay Rate:** ~\$25/hour, negotiable after 3 months based on performance

Our son, Josiah, has high-functioning autism that presents as:

1. a communication processing delay
2. challenges with maintaining focus
3. challenges with social communication and navigating social settings

Here are the paraprofessional in-school responsibilities:

- Help Josiah stay focused on completing academic tasks using creative tactics, rewards, and positive affirmation
- Assist the teacher with explaining and practicing academic lessons and daily classroom activities
- Pull out of the classroom to provide 1-on-1 instruction
- Facilitating play, conversations, and assessments with teacher
- Provide direct coaching on social communication, behavior, and sustaining attention

Here are the expected responsibilities when classes are not in session and services are provided at home:

- Conduct academic activities for Josiah and 6-year-old sister that reinforces school curriculum
- Lead play and leisure activities Josiah and his 6-year-old sister

Here are the administrative responsibilities:

- Provides weekly update to Parents on in-class observations and recommendations
- Participated in parent-teacher conferences

Key Skills/Experience/Perspective

- Must share the family goal of helping Josiah become fully independent in the classroom
- Experience working with kids on the spectrum
- Experience working in a school and home setting
- Tolerant of Christian worldview and values
- Reliable and punctual, courteous enough to pre-schedule time off
- Fun, patient, and encouraging
- Good fit for a tutor, SPED specialist, former teacher, or special needs specialist

If you are interested in learning more about this position, please contact Kadesha Smith, thomaskadesha@gmail.com